

Constitution of Central Zone of IOA 2025

(Amended at Special general body meeting at Siliguri on 20 September 2025 and ratified at GBM at Siliguri on 20 September 2025)

(Bihar, Chattisgarh, Madhya Pradesh, Rajasthan & Uttar Pradesh)

MEMORANDUM OF ASSOCIATION

1. The name of the association shall be "Central Zone of Indian Orthopaedic Association"
2. The aims and objects of the Association shall be the advancement of the science and art of Orthopaedic Surgery in the zone and with that view Inter-alia to do the following:-
 - i. To hold scientific meetings, seminars, workshop separately or with such other Association or Societies.
 - ii. To encourage scientific researches and experimental works in Orthopaedic Surgery and allied subjects.
 - iii. To promote and undertake charitable activities for the benefit of the underprivileged, physically challenged, and those affected by a natural disaster or calamity.
 - iv. To hold lectures and meetings for medical practitioners/others for the purpose of directly or indirectly advancing the cause of Orthopaedic Surgery and allied subjects.
To promote education and information on common orthopaedic problems amongst the general public.
 - v. To promote, encourage and assist in the education and training of orthopaedic surgeons in the Zone.
 - vi. To advise other association/voluntary bodies/Govt. agencies on matters affecting the interest and development of Orthopaedic Surgery including standardization of instruments, implants, Orthotic & Prosthetic appliances, problems of rehabilitation of the physically handicapped etc.
 - viii. To publish Journal, Proceedings, Brochures, Periodicals and abstracts pertaining to Orthopaedics and allied subjects.
 - ix. To hold properties movable or immovable that may be necessary or advantageous for the aforesaid objects, to purchase and sell, rent, lease and to mortgage.

- X. To receive donation and subscription and to hold funds in trust for any particular purpose or purposes for the advancement of Orthopaedic Surgery and allied branches.
 - xi. To construct, alter and maintain any building necessary for the running of the Association.
 - xii. To encourage exhibition of instruments, implants, tools, appliances etc. connected with or pertaining to orthopaedics surgery and attempt to improve such instruments and appliances for the special need.
 - xiii. To make rules, regulations and bye laws of the Association and to delete, change or add to the same as and when necessary conducive to the attainment of all or any of the objects of the Association.
 - xiv. To initiate any other programme which may be decided on from time to time by the Association for the advancement or Orthopaedic Surgery.
3. The Association shall function in accordance with the Rules & Regulations; a copy thereof is filed herewith fully certified in the prescribed manner.
 4. The names, addresses and the occupation of the Executive Committee to whom by the rules of the Association, the management of the affairs are entrusted are hereunder:-

We the following persons whose names, addresses, occupations and signatures are given below are desirous of being formed into an Association and its registration under Society Registration Act 1860.

1. Dr. S.C.Goel, A 23, Brij Enclave, Sunderpur, Varanasi 221005
2. Dr. U.Batra, C-8, Housing Board Colony, Kohai Fiza, Bhopal-462001
3. Dr. (Capt.) V.S.Singh, 0-85, Doctor's Colony, Kankarbagh, Patna-800 020
4. Other office Bearers

Rules & Regulations

1. **Name:** The name of the Association shall be “Central Zone of Indian Orthopaedic Association”. hereafter called as Association.
2. **Objects:** The aims and objects of the Association are given in the memorandum of the Association.
3. **Logo:** The logo of Indian Orthopaedic Association will be used. Below the Indian Orthopaedic Association the word “Central Zone of IOA” will be used in the logo.
4. **Office & Scope:** The Association shall operate throughout the Central Zone comprising the existing of Bihar, Chattisgarh, Madhya Pradesh, Rajasthan & Uttar Pradesh. Office of the association shall be at **Patna**. (State of Jharkhand has opted out of Central Zone of IOA. Hence members of Central Zone of IOA residing in Jharkhand shall not be able to get any award or contest for any post. However, they will continue as ordinary members and receive privileges of a member).
5. **Membership :** Membership of the Association shall comprise of the following categories:
 - a. **Honorary Fellows:** Honorary fellows may be elected from men or women of distinction residing in Zone or in any part of the country or abroad, who have made outstanding contribution to the advancement of Orthopaedic Surgery.
 - b. **Life Members:** Members of the Association who contribute the specified fee of Rs. 3000/- (Rupees three thousand only) towards the funds of the Association may be elected as Life members of the Association. The whole contribution amount from life member will kept in fixed deposit and only its annual interest will be treated as annual income.

Life Members shall be elected from persons who possess a Post graduate degree, in Orthopaedic Surgery (D.Ortho,MS Ortho, DNB Ortho) recognized by the National Medical Commission of India / Medical Council of India /State Medical Council of Central Zone states, and are engaged in the practice of Orthopaedics.
 - c. **Association members :** Associate members may be elected from:
 - i. Doctors engaged in training in Orthopaedic Surgery.

The classification and categories of members together with their rights and privileges shall be determined and amended by the Executive Committee and approved by the General Body from time to time.

Associate Members of the Association shall have the right to attend scientific meetings, social events, and engage in all scientific deliberations but they shall not attend business meetings and take part in elections.

6. Election of Members :

- i. Honorary Fellows: The names of honorary fellow will be prepared by the Executive Committee and approval at a Business Meeting by majority votes in General Body Meeting.
- ii. Application for enrolment for membership in other categories of members shall be made to the Secretary of the Association on an official form on-line (QR Code will be created for payment) and supported by two life members of the association. Eligible names will be admitted by next general body meeting by a majority votes on the advice of the Executive Committee.

7. **Register of Members** – The association shall maintain, at its registered office, a register of its member and shall enter therein within 15 days after the admission of a member or a cessation of this membership as the case may be, the following particulars:

- a. The name and address of the members.
- b. The date on which the members was admitted
- c. The date on which a member ceased to be such member.

8. Membership subscription

- i. The subscription shall be determined from time to time by the Executive Committee and approved by a simple majority vote at a Business meeting.
- ii. The subscription shall be charged at the following rates:
 - a) Life Member – Rs 3000/-
 - b) Associate Member (PG) – Rs. 500/-. They can pay additional Rs 2500 to become life member after completing their qualifying Degree/Diploma.
- iii. All categories of members may be requested to contribute to any other existing funds or Trust or special activities of the Association. _____

9. Right of Member:

- i. Each life member shall have one vote at every meeting.
- ii. All ordinary member and Associate members of the society shall be entitled to participate in meeting.
- iii. All life members shall have right to inspect the books of account, book containing minutes of proceeding of general meeting and register of members of association on any working day during business hours by giving reasonable notice.

- iv. All the life members and associate members of the Association shall be bound by the rules and regulation and /or by laws framed from time to time.

10. Termination of members:

- i. Any category of member wishing to withdraw from the Association shall give notice in writing to the Secretary at least three months prior to the end of the financial year.
- ii. Any member whose resignation is demanded by the Executive Committee for misconduct which may go against the interest of the Association shall have the right to appeal to the next Business Meeting and shall make a written application to the Secretary within 14 days of receiving the demand. General body will then take a decision on his continuance in the association.

11. Accounts and Financial :

- i. The Association's Financial year shall extend from 1st April to 31st of March
- ii. The accounts of the Association shall be maintained in the name of the Association either in the State Bank of India or in any scheduled Bank authorized by the Executive Committee.
- iii. The treasurer & secretary shall be incharge of all money and assets of the Association.
- iv. All property and money shall be invested in the name of the Association.
- v. The payment of subscription and /or donations shall be payable to Central Zone of IOA
- vi. The account of the Association shall be audited annually by a Chartered Accountant approved by the Executive Committee.
- vii. The accounts shall be operated by Joint secretary HQ & Treasurer. It will be mandatory to take written permission on E mail from Secretary before releasing cheques.
- viii. All payments are to be made by draft or electronic bank transfer in the name of the Association and an official receipt shall be given by the Treasurer.

12. Scientific meetings:

- i. The scientific meetings shall be held at as follows.
 - Mid term symposium – April
 - Annual conference – August /Sept

The Annual Conference shall be held by rotation in the state to which President elect belongs to. The venue and date of the Annual Conference of the

- Association shall be decided one year in advance on the advice of the President Elect at a Business meeting of the Association held during an annual meeting. The venue shall rotate among member states alphabetically. The Association will prepare a “GUIDE LINE for holding annual conference” it will be amended, whenever required, by simple majority vote of General Body Meeting.
- ii. The Association at its annual Business Meeting shall elect one Organizing Secretary to organize the annual conference by majority vote. The organizing Secretary shall be a member of the Association and preferably from the venue decided. He shall present the detailed plan and facilities.
An MOU shall be signed between Organizing committee and the Association.
 - iii. The annual conference shall be of threedays duration. Workshops may be organized on first day. Inaugural program shall be held on first day. The second day shall be devoted to Dr. B.N.Sinha Oration, Dr. B.Mukhopadhyay Oration, Dr. S.C.Goel Oration, Guest Lectures, Scientific session, Executive committee meeting and general body meeting. The third day shall be devoted to Ghaziabad Lecture and scientific session. The Valedictory function and change of Collar shall be held during Banquet.
 - iv. The Programme of each Annual Conference shall be decided by the Scientific committee comprising of President, President Elect, Secretary, Immediate Past President and Organizing secretary. Minimum 75% faculty lectures shall be delivered by members of the association working in Central Zone area. The organizing Secretary shall communicate the tentative programme of the Conference to the members of the Association at least three months prior to the commencement of the Annual Conference.

Protocol for the Inaugural Function

- Inaugural function should preferably finish in one hour
- Persons of eminence in the field of Orthopaedics should preferably be invited as the Chief Guest to inaugurate the conference.
- Other important personalities depending on the choice of the organizing Secretary may be invited as the Guest of Honour.
- Not more than 9 persons should be sitting on the Dais during inaugural function. The President and Secretary of the Host Chapter should be given seat on the dais.
- Master of the Ceremony should be nominated by the Organizing Secretary to conduct the inaugural function.

- Master of Ceremony will conduct the inaugural function in the following manner
 - Invocation
 - Lighting of lamp banquet and floral presentation
 - Welcome address by Chairman Organizing Committee
 - Secretary's Report and prize distribution by the Chief Guest/ Guest of Honour/ President
 - Presidential Address
 - Address/ Blessings by the Guest of Honour
 - Inaugural address by the Chief Guest
 - Vote of Thanks by Organizing Secretary
 - National Anthem

Total duration should not be more than one hour

- v. Any member wishing to present a paper shall furnish Email/typed copies of the abstract of the paper to the Organizing Secretary at least six weeks prior to the date of the conference. The programme committee consisting of President, President Elect, Secretary, Immediate Past President and Organizing secretary shall scrutinize each paper and shall have the right to either accept or reject any paper.
- vi. The organizing Committee may invite one or more person of eminence in the field of Orthopaedics or allied subject from outside the zone to deliver lecture etc. and the committee is empowered to correspond with outside guests speakers and finalize their programme in consultation with Scientific Committee. At least 75% faculty should be from Central Zone. Scientific Committee shall include sessions on Basic Sciences also in the program.
- vii. The Organizing Secretary shall, as far as practicable, obtain papers from member of Central Zone of IOA. Paper from Orthopaedic Surgeons outside the zone of IOA shall be accepted only with the prior approval of President and Secretary of the Association and they will not be considered for any award.
- viii. To encourage and groom younger members a Young Surgeon's forum shall be started. Details shall be decided by General Body of Central Zone of IOA from time to time.
- ix. Funds required for holding the conference shall be raised by the Organizing Committee
- x. The Executive Committee will authorize the Organizing Secretary and the treasurer of the conference to open the account in any schedule bank.

xi. Organizing committee will prepare a budget and get it approved by Executive committee of Central Zone of IOA.

xii. Organizing Secretary shall

- Organise the conference programme in consultation with President and Secretary at the meeting of the programme committee at least two month before the conference. The President and the Secretary shall be provided travelling and hospitality by the Organizing Committee for this.
- The Organizing Secretary shall take care of the expenses of the Guest speakers with reference to travel expenses, stay and registration.
- President, Secretary, Treasurer and all orators shall be entitled for free registration, stay and hospitality.
- President Elect and other office bearers shall have the same status as any life member.
- Past Presidents and the senior life members above 65 yrs shall be exempted from registration fee. They will pay only incidental charges.
- President or Secretary IOA if invited by the organizing Secretary should be given the same privileges as the Orator and will be seated on dais.
- Issue certificate of attendance, paper presentation to the Registered delegate and speakers under signature of the President, Secretary, Organizing Chairman and Organizing Secretary.
- If funds permit, the Organizing Secretary shall present a memento to the office bearers, guest speakers and the chair persons. The presentation will not be on dais but at a separate place with a backdrop standee so that no time is lost.
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xiii. After the conference is over the account shall be audited by the Chartered Accountant and the audited account shall be presented to the Executive Committee and to next business meeting for approval. 10% of the total collection of the conference or 50% of the savings whichever is more, shall go to the Central zone of IOA.

xiv. After the conference is over the account shall be audited by the Chartered Accountant and the audited account shall be presented to the Executive Committee and to next business meeting for approval.

Mid Term Symposium: Midterm symposium shall be held in the April every year. It will be held in a place (State) which Vice President belongs to, decided by the members on the advice of the Vice President during General body meeting. The venue

shall rotate among member states alphabetically. It shall be one and a half day duration and shall consist of workshop/Symposium/ guest lectures /free time for panel discussion. The topic of the symposium shall be decided in the general body meeting. An MOU shall be signed between Organizing committee and the Association.

1. A meeting of the executive committee shall be held on the day of symposium.
2. Organizing Secretary of the symposium shall be responsible for
 - The guest speakers and President and Secretary of Central Zone shall be provided with free registration, stay and travelling expenses.
 - President or Secretary IOA if invited by the organizing Secretary should be given the same privileges as the GuestSpeaker and will be seated on dais.
 - Past Presidents and the senior members above 65 yrs shall be exempted from registration fee.
 - Issue of certificate of attendance to the registered delegates and paper presentation to speakers under signature with President, Secretary, Organizing Chairman and Organizing Secretary. If funds permit, the Organizing Secretary shall present a memento to the office bearers, guest speakers and the chair persons. The presentation will not be on dais but at a separate place with a backdrop standee so that no time is lost.
 - After the conference is over the account shall be audited by the Chartered Accountant and the audited account shall be presented to the Executive Committee and to next business meeting for approval.

Utilization of savings with conference /Symposium

- The Organizing Secretaries are authorized to take registration fee as decided in the general body meeting for the annual conference and symposium. The organizing Secretary is also authorized to collect donations or charge fee for providing facilities for scientific exhibition to different organizations. 10% of the total collection of the conference/symposium or 50% of saving whichever is more shall go to the Central zone of IOA.

Fifty percent (50%) of the savings shall be utilized by the Organizing Committee for its activities for the development of the speciality (in case of the conference/symposium being organized by the teaching institutional it shall be shared equally between the Department of the teaching institution and the local orthopaedic club)

Awards /Orations/Medals (to be given by the Central Zone)

1. Dr. B.N.Sinha Oration: An oration will be established for annual conference which will be delivered by the eminent Orthopaedic surgeon of India selected by the Executive Committee, who will be presented a memento, and will be provided free Registration, and travelling expenses for this purpose. Organizing Secretary will provide local hospitality.
2. Dr. B.Mukhopadhaya Oration: An oration will be established for annual conference which will be delivered by the immediate past president of the association who will be presented a memento and travelling expenses for this purpose. Organizing Secretary will provide local hospitality.
3. Dr. S.C.Goel Oration: An oration will be established for annual conference which will be delivered by the eminent orthopaedic surgeon from the central zone, who will be presented a memento, and will be provided free Registration, and travelling expenses for this purpose. Organizing Secretary will provide local hospitality.
4. MP Chapter Medal: This medal will be awarded to best paper presented by a member in the medal session. For this session six papers will be chosen by the scientific committee comprising of President, Secretary and Organizing Secretary.
5. Dr. T.P.Srivastava Medal: This medal will be awarded to best paper presented by a bonafide post graduate student of the Zone in the Medal Session. For this session six papers will be chosen by the scientific committee.
6. Dr. V.S.Singh Medal: The medal will be awarded to the best poster put up in the poster session by a member.
7. Ghaziabad Lecture: This lecture (12+3 minutes) will be delivered by a member whose research work is found best by a committee comprising of President, President Elect, 2 Immediate Past Presidents and Secretary. For this submission in the format of JOTR, will be invited by the Secretary 6 months before the annual conference/during Mid Term Symposium and Lecturer selected shall be informed at least 6 weeks before the conference. He will be presented a memento, Certificate and will be provided free Registration and hospitality.
8. Life Time Achievement Award: This honour shall be given to a member of more than 20 years standing, who has contributed to the development and growth of the Central Zone of IOA. One or two members shall be honoured every year. They will be presented a memento, Certificate and will be provided free Registration, travel and hospitality.
9. Only members working in the territory of Central Zone of IOA shall be eligible for Orations (Except Dr. B. N. Sinha Oration), Ghaziabad lecture, awards and Competition medals.

10. Orations and Life achievement Award shall be finalized by the Executive Committee during its meeting at the Mid Term Symposium.
11. Judges for the medal sessions will be appointed by the Secretary, Central Zone of IOA preferably from Guest speakers coming from outside the Zone.

13. Business Meetings :

- i. A Business meeting shall be held once a year during the Annual Conference on the opening day.
- ii. All categories of members are entitled to attend but only life members are entitled to vote.
- iii. 1/10th of members shall form the quorum and associated members shall not have the voting rights.
- iv. An extra ordinary business meeting can be summoned by the President within six weeks, if at least 50% members have made a written request specifying the nature of the business.
- v. Agenda for General body meetings:
 - a. Condolence, if any
 - b. Confirmation of the minutes of last meeting and business arising out of that.
 - c. Annual report by the Secretary
 - d. Finance Report by the Honorary Treasurer (Association, Journal, CME, Seminar, Workshop etc)
 - e. Report of the Editor
 - f. Budget for coming financial year of association and journal
 - g. Official resolutions proposed by the Executive Committee
 - h. Non Official resolution proposed by the Members
 - i. Any other business with the permission of the Chair.
- vi. The resolutions shall be received by the Secretary of the Association at least 15 days prior to the date of commencement of Business meeting.
- vii. The President shall have the powers to reject any non official resolution and his decision in the matter shall be final.

14. Publications

- A. The official publications of the Association shall be “Journal of Orthopaedics, Traumatology and Rehabilitation” and News Letters. At least three issue of the journal will be published every year. The officer bearers of the Editorial Board shall be :
 - a. Editor – One
 - b. Member Editorial board– Ten

1. Editor shall be nominated by the Executive Committee. His term of office shall be two years, renewable for one more term.
 2. Members of the editorial board shall be nominated by the Executive Committee on advice of the Editor. Their term of office shall be two years.
 3. Editorial board will meet at least once a year.
- B. News Letter: The association may publish its own news letter on website which will be known as Central Zone of IOA News Extract. Hon. Secretary, Central Zone shall be the Editor or Executive Committee may appoint any member to act as editor, two issues shall be published every year.

15. Office Bearers:

The Association shall have the following office bearers who will be honorary:-

- a. President - One
- b. President Elect - One
- c. Vice President - One
- d. Secretary - One
- e. Joint Secretary - Three
- f. Treasurer - One

16. Executive Committee :

The Executive Committee shall constitute of:-

- a. President - One
- b. Immediate Past President – One
- c. President Elect - One
- d. Vice President - One
- e. Secretary - One
- f. Joint Secretary - Three
- g. Treasurer - One
- h. Editor - One
- i. Members - Ten (two from each states)
- j. All Past President of Central Zone of IOA, Outgoing secretary
- k. All the Presidents and Secretaries of the State Chapter under Central Zone shall be Ex-Officio members(without right to vote).
- iii. Five Members shall form a quorum of the Executive Committee.
Only members working in the territory of Central Zone of IOA shall be eligible for Election of office bearer of Central Zone of IOA.

Eligibility for election of the Office Bearers:

President Elect & Vice President

- 1) President Elect & Vice President shall be person of eminence in the field of orthopaedics.
- 2) He should be life member of Central Zone of IOA for 10 yrs.
- 3) Member of Executive Committee of Central zone of IOA for one terms of two years and have attended at least 5 Annual conferences of Central Zone of IOA.

Secretary

1. He should be the life member of Central zone of IOA for 10 yrs.
2. Member of Executive Committee of Central zone of IOA for one terms of two years and has attended at least 5 Annual conferences of Central Zone of IOA.

The election of the President Elect and Vice President shall be in clock wise manner (among Bihar, Chhatisgarh, Madhya Pradesh, Rajasthan & Uttar Pradesh) of the Central Zone of the Indian Orthopaedic Association and only the members of that state shall contest for the elections.

Secretary and Treasurer shall be elected for a term of two years.

Joint Secretaries: There shall be three joint Secretaries for the term of two years.

Member Executive Committee: Two members each from all five states. Term of the executive members shall be two years. One EC member from each state shall be elected every year.

17. Election of office bearer and Members of Executive Committee :

- i. The Secretary, Treasurer and Editor shall hold office for a term of two years.
- ii. President Elect, Vice President, ten executive committee members shall be elected annually by online electoral process. After holding office for one year, the President elect will automatically succeed and will take over charge as the President from the outgoing President and hold office of the President for one year.
- iii. Executive Committee will prepare a guideline for holding election on the basis of constitution. The guideline may be amended by simple majority vote in the general body meeting association.
- iv. Nomination Fee : The following nomination fee will be paid by A/c payee bank draft in the name of “Central Zone of Indian Orthopaedic Association”
 - a. President Elect : Rs. Rs 3000/-
 - b. Vice President, Secretary, – Rs 2000/-
 - c. EC member– Rs. 1000/-As and when required this amount may be changed with simple majority vote in the annual general body meeting.

- v. Calendar for election : to be decided by general body
- vi. Treasurer and one joint Secretary shall be selected by the Executive Committee among the members from **Patna** where the office of the association is based. Other 2 joint Secretaries shall be nominated by President (one) and Secretary (one). These appointments have to be ratified by the Executive committee.

18. Duties & power of the Officers:

a. President

- i. The President will preside over the meeting, Business meeting, Executive Committee meetings and all other Scientific meetings, Seminars, symposia etc. He shall deliver a Presidential address.
- ii. The President shall be the Ex-Officio Chairman of all committees and sub committees.

b. President Elect

- i. He shall submit his resignation to the President
- ii. He will be the returning officer for the election of the office bearers of the Association and declaration of the results.

c. Vice President:

- i. The Vice President shall deputize in all the occasion when the President is absent or if the president ceases to hold office during the term.
- ii. He/She submit his/her resignation to the President. In the absence of President, President elect and Vice President the Executive Committee shall elect Chairman for any particularly meeting or for remaining term of office.

d. Secretary

- i. The Secretary shall be responsible for organisation and execution of all policies and programmes of the Association and shall submit reports at the meeting of the Executive Committee regarding thereto. He shall also present an annual report at the annual meeting of the Executive Committee giving a general review of the work of the Association in the preceding year.
- ii. He shall prepare and keep the minutes of all the Business meetings of the Association and meetings of the Executive Committee and see that all notices are duly circulated amongst members in accordance with the provisions of rules and bye-laws. He will circulate the audited accounts for the year along with the minutes of the last general body meeting of the annual general body meeting of the Association where they will be adopted.
- iii. He/She shall be the custodian of the seal of the Association and other associated items.
- iv. He/She will be responsible for all return needed under Society Registration act.

- v. He/She shall be the custodian of all the documents and papers of the Association. All the records of the association shall be kept at the registered office where any member can inspect with the permission of Secy.
- vi. He/She will sign and execute with approval of the Executive committee all contracts or other instruments in the name of the Association and shall exercise a general supervision over the affairs of the Association.
- vii. He/She shall be ex-office member of all committees and sub committees of the Association.
- viii. He/She shall have the power to suspend, punish and otherwise control or regulate the employees of the Association if any.
- ix. He/She will submit his/her resignation to the President.

e. Joint Secretaries

- i. They shall assist in all the function of the Secretary like managing office work, conducting correspondences, preparation of agenda of Executive and Business Meetings.
- ii. In the absence of Secretary senior most Joint secretary (according to membership No.) shall function as Secretary till next election.

f. Treasurer :

- i. He /she will be responsible for preparation of the annual budget and getting it passed by the General body at annual conference each year.
- ii. He/she shall deposit all money in the authorized bank to the credit of the Association.
- iii. All Payment, sanctioned by the Executive Committee shall be made by him under the written instruction of the Secretary.
- iv. He/She shall be responsible for keeping up to date account of income and expenditure in properly maintained cash book and acquaintance rolls. He/She shall present a yearly statement of account of the Executive Committee.
- v. He/She shall submit an audited statement of annual account and balance sheet before the Annual General Meeting. Accounts will audited by a Chartered Accountant appointed Secretary.
- vi. He/She shall keep a temporary advance of Rs. 500/- to meet the emergent expenses and contingencies.
- vii. He/She shall be responsible for filling IT returns, exemption under IT rules & an exemption of Central Zone of IOA assets from tax.

g. Editor

- i. He /She shall publish and circulate journal which shall be the official organ of the Association.
 - ii. The journal will cater the needs of the profession and shall also undertake publicity and propaganda work of the Association through its column.
 - iii. The Editor will nominate one or two Assistant Editor of his own choice from the members of association to render help in the publication of journals , hand bills etc.
 - iv. He/She shall be responsible for publication, circulation, registration and recognition of journal.
- h.** Editorial Board will meet at least once in a year and will send its recommendation regarding, publication, circulation, registration and recognition of the journal to executive committee for approval.
- i. Funds of the Journal**
1. Incidental Charges of the annual conference shall be given to the journal fund.
 2. The editorial staff shall raise funds from advertisement, donations and any other resources which are deemed fit.
 3. Under special circumstances, the Executive Committee may sanction some money from Association fund needed for publication of journals as loan which shall be payable in easy installments.
 4. The Executive Committee shall have the powers to waive off the loan if, it is convinced that the Editorial staff is not in a position to meet the deficit.
- j.** The editorial board shall have the first right of refusal of any article and shall be communicated to the author within six months of the publications of journals.

19.Sources of Income of Association

The fund or income of the Association shall be derived from the following sources.

- i. Subscription from members
- ii. Special contribution in donation raised by the Association
- ii. Profits made by the publication of the journal
- iii. Saving of each annual conference, CME, seminar, Scientific talks and workshop etc held under banner of the Association.

20. Central Zone of IOA is affiliated to the Indian Orthopaedic Association. If any point is not covered in rules and regulations, the constitution of Indian Orthopaedic Association shall be followed.

21. Amendment of constitution and rules:

The rules and regulations shall be altered by the vote of at least three fourths of the members present at an extra ordinary meeting specially convened for the purpose. The Secretary shall dispatched a notice of such meeting and of every proposed alteration

by post/email to every member not less than 30 days before the date of the meeting to ascertain views of members and members have to mention clearly 'Yes' or 'No' in respect of proposed amendments. If no such reply is received within 30 days after dispatched of the letter, from any member and he is not present in the general body meeting then it will be presumed that the members approve the proposed amendment. If more than $\frac{1}{4}$ of total members in the Registrar or Members of Central Zone of IOA oppose any amendments by post or vote against it then that particular proposed amendment will not be considered in that meeting.

Quorum for the extra ordinary meeting for amendment of constitution shall be one third of the member of association. If the quorum is not complete within half an hour of the time appointed for a meeting, the meeting shall stand adjourned for 15 minutes at the same place. After 15 minutes the meeting will be called in order and if the quorum is not complete, the member present shall constitute the quorum.

22. Suit & Dispute :

All disputes are subject to exclusive jurisdiction of competent courts and forum only from the place of Secretary. Any suit for or against the Association will be filed in the name of the Secretary of the Association.

23. Indemnity :

Every member of the Executive Committee or any subcommittee, editor or employee of the Central Zone of IOA shall be identified against all liabilities arising out of acts and things done by him in performance of the duties entrusted, by way of damages or otherwise , and all those charges and expenses which he may incur or become liable by a reason or any contract into or any act or deed done of him as such member , auditor, office bearer or employee in anyway or about the discharge of his duties.

24. Dissolution of the Association and distribution of properties:

The Association shall not be dissolved unless two third of the members shall have expressed for dissolution by their votes delivered in person at a general body meeting convened for the purpose.

IN the event of the Association being dissolved the surplus assets, if any shall not be paid or distributed among the members of the Association but shall be handed over to the Indian Orthopaedic Association.

25. All provisions of the Societies and Registration Act (1860) as amended from time to time shall apply to the Association.